

# REQUEST FOR BOARD ACTION

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**To:** ESD Board of Education  
**From:** ESD Finance Director, Ron Patera  
**Date:** November 9, 2016  
**Business Date:** November 14, 2016  
**Subject:** Disposition of District Property



**RECOMMENDATION:**

To declare the district property enumerated in the attached list as obsolete and approve of its disposal.

**BACKGROUND AND FINDINGS:**

Pursuant to District Policy DN, the Board of Education for the Elizabeth School District has the authority to dispose of any District property not needed in the foreseeable future. The equipment referenced above is being recommended for disposal because of the reasons identified in the list. Once the equipment has been declared surplus, staff will determine whether it can be recycled or just hauled away and be properly disposed.

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**Superintendent's Review:**

DRB

## Disposal List

24 October 2016

### EMS

- Cooling coil from the kitchen freezer. Non-functioning. Replaced with a new one.

### Maint.

- Folding table, top is damaged, stained

### EHS

- 2 ea. No Parking/Fire Lane signs, very faded and non-useable
- Speed Limit Sign, Faded, unusable
- Crossing Sign, Faded, unusable
- Visitor Parking sign, faded, unusable
- 2 ea. Hand Soap Dispensers. No longer use this type in the school
- 18 bottles of Renown Defoamer. Haven't been used in many years.
- 2 ea. Two roll TP dispensers, not used in the building.

### FHS

- Monkey bar set removed from gym, damaged
- 12 blue chairs, bent, damaged frames
- 4 angled tables, damaged beyond repair
- Two boxes of old door locksets, unusable